

## GOALS Training Hour Requirements For Managers

Acceptable training courses for the GOALS Certificate of Excellence include training sponsored by the Wisconsin Department Public of Instruction School Nutrition Team (DPI SNT), The Institute of Child Nutrition (ICN), or USDA's Food and Nutrition Services (FNS). Other training may be credited with DPI approval. Wisconsin Department of Health Services/Wisconsin Department of Agriculture, Trade, and Consumer Protection (DHS/DATCP) food manager certification may be counted as 8 hours of food safety training.

<b>GOALS Required Training Hours – Manager</b>	<b>Training Hours</b>
<b>NUTRITION</b>	
MENU PLANNING – 18 training hours required	
Meal Pattern	8
Local Foods/ F2S	2
Using Standardized Recipes	4
Special Diets Including Food Allergies: Basic Training	2
USDA Foods Use	2
NUTRITION EDUCATION – 2 training hours required	
Nutrition Activities (i.e. Fuel Up To Play, Team Nutrition)	2
Classroom Activities	1
School Garden	1
GENERAL NUTRITION – 8 training hours Nutrition 101 or similar required	
Nutrition 101	8
<b>Total Training Hours Nutrition (Code 1000)</b>	<b>28</b>
<b>OPERATIONS</b>	
SERVING FOOD – 10 training hours required plus 3 electives	
Food Production Records <b>Required</b>	2
CN Label Crediting <b>Required</b>	1
Culinary Skills <b>Required</b>	4
Portion Sizes	2
OVS <b>Required</b>	2
Food Quality	1
Food Presentation and Serving Lines	2
Use and Care of Equipment <b>Required</b>	1
Ergonomics	1
CASHIER AND POINT OF SERVICE (POS) – 2 training hours required	
Identifying Reimbursable Meals	1
F/R Student Identity Protection/Overt Identification	1
PURCHASING AND PROCUREMENT	
Inventory Management	1

FOOD SAFETY AND HAACP – 8 training hours required plus 2 electives	
ServSafe Certificate or food safety equivalent <b>Required</b>	8
Food Safety Culture	1
Receiving and Recall	1
Wisconsin Food Code	1
<b>Total Training Hours Operations (Code 2000)</b>	<b>26</b>
<b>ADMINISTRATION</b>	
ELIGIBILITY AND REGULATIONS – 9 training hours required	
CN Basics – The School Nutrition Program Contract	8
Eligibility, Certification, Verification Overview	1
FOOD SERVICE PROGRAM MANAGEMENT – 2 training hours required plus 2 electives	
Staff Management <b>Required</b>	2
Standard Operating Procedures (SOPs)	1
Healthy Environment Elective	1
Water, Energy and Waste Elective	1
Emergency Plans Elective	1
FINANCIAL MANGEMENT – 1 training hour required	
Meal Pricing/Food Costing	1
HUMAN RESOURCES AND STAFF TRAINING - 2 training hours required	
Employee Health, Safety and Wellness	1
Civil Rights Training	1
OTHER PROGRAMS – 1 training hour required	
Special Milk, Afterschool Snack, Fresh Fruit/Vegetable, Wisconsin School Day Milk (overview)	1
<b>Total Training Hours Administration (Code 3000)</b>	<b>17</b>
<b>COMMUNICATIONS AND MARKETING – 4 training hours required</b>	
Program Promotion	2
Customer Service	1
Communication Skills	1
Smarter Lunchroom Techniques	2
<b>Total Training Hours Communications (Code 4000)</b>	<b>4</b>
<b>Total training hours to earn GOALS Certificate – Manager</b>	<b>75</b>